

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

AGENDA

FINANCE/FACILITIES COMMITTEE

June 8, 2009

(Meeting to begin immediately following the Personnel/Policy Committee meeting.)

CHAIRPERSON: Mr. Lawrence A. Fitzgerald

ASSIGNED MEMBERS: Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mr. Randall E. Hinsey, Jr.
Mr. Gregory L. Portner
Mr. John A. Larkin, Ex Officio

STAFF MEMBERS: Mrs. Corinne D. Mason
Mr. Craig Fries

ROLL CALL

ANNOUNCEMENT OF RECORDING BY THE PUBLIC

MINUTES

Approve Committee Meeting Minutes –

- May 11, 2009 Finance/Facilities Committee Meeting

PUBLIC COMMENTS WILL BE TAKEN AT THE BEGINNING OF THE MEETING ON AGENDA VOTING ITEMS ONLY AND ALL AGENDA ITEMS AT THE END OF THE MEETING.

- I. 2007-08 Audit Presentation: Ms. Pamela W. Baker, CPA, of Barbacane, Thornton & Company.
- II. Review of New Capital Project Financing Options: Mr. Kenneth Phillips, Managing Director, RBC Capital Markets.
- III. Discuss Financial Reports – May 2009 that are included in the official minute book and provided to Board members.
- IV. Discuss payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund and Capital Reserve Fund.
- V. Discuss Budget Transfers in the amount of \$_____.
- VI. Discuss year-end Budget Transfers for 2008-09.
Background information: The audit for the 2008-09 fiscal year will take place over the summer months into the fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer and approve the Director of Business Affairs to authorize all of the necessary budgetary transfers required for the 2008-09 fiscal year that are needed after June 30, 2009.

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- VII. Discuss Athletic Supply bids.
Background Information: We will be receiving the bids on June 11, 2009.
- VIII. Discuss Joint Purchase bid for trash removal services by Waste Management of PA, Inc. as follows:

4-yard trash dumpster	\$14.92 per pick-up
4-yard paper/cardboard recycling dumpster	\$ 9.56 per pick-up
96-Gallon co-mingled recycling container	\$ 4.60 per pick-up

Background information: This is a two-year bid beginning July 1, 2009 though June 30, 2011. The trash dumpster pricing is a decrease of \$5.24 per pick-up, the paper/cardboard dumpster pricing is a decrease of \$2.44 per pick-up and the co-mingled recycling container is an increase of \$1.56 per pick-up.

- IX. Discuss BCIU Audio/Video/Computer Repair Services Agreement.
Background information: This is new for this year. We are contracting with the BCIU to do the installation of our access points. This is a contract for 275 hours at a rate of \$52.50 per hour. Of the 275 hours, 240 will be for the installation project and the remaining 35 hours would cover the normal warranty and non-warranty repairs on our tech equipment.
- X. Discuss admission of one (1) elementary tuition student, ID# 204055, for the 2009-10 school year at one-half the educational costs, in accordance with Policy 202 (Tuition Children of Full-Time Professional Employees).
- XI. Discuss Summer Tuition Contract with Opportunities School for one (1) elementary student, ID# 202900, in the amount of \$3,428.64.
- XII. Discuss YMCA Facilities Use Agreement for the 2009-10 school year for use of the pool for athletic practices and events at a cost of \$8,500.
- XIII. Discuss Caron Contract for 2009-10 in the amount of \$3,760.
Background information: This contract includes drug and alcohol prevention and intervention, student evaluations and SAP team consultations at a cost of \$3,760 per year for a half-day service each week. Caron will continue to provide Elementary Student Assistance Program training at no charge to staff during the contracted year.
- XIV. Discuss appointment of Corinne D. Mason as Board Secretary for a four-year term beginning July 1, 2009 through June 30, 2013.
- XV. Discuss Real Property Tax Exemption Certification on Parcel ID 96-4396-07-58-5095.
Background information: The exemption has been granted per Department of Military and Veterans Affairs for taxes that become due on or after October 1, 2008. Exemptions are reviewed very five years by Veterans Affairs for continued eligibility.

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XVI. Discuss WAEF Donations as follows:

- \$2,150 in EITC funds for the purchase of an interactive smart board and projector to be used at the JSJS World Language classroom.
- \$600 grant to the Project Help Desk located in the JSJS Library. The materials purchased with these funds will provide almost a year of supplies that students may use to complete projects for classroom assignments.

XVII. Discuss the Cargill grant in the amount of \$400.

Background information: In late April, National FFA awarded the Cargill Community Scholarship to two Wyomissing Senior High School students. As part of the scholarship program, Cargill also provides a \$200 grant in each student's honor to be used for the school's library needs.

XVIII. Discuss submission of Consolidated Application for Federal Programs.

Title I - \$ _____
Title IIA - \$ _____
Title V - \$ _____

XIX. Discuss Kozloff Stoudt Professional Corporation, with Brian F. Boland, Esq., for legal representation and school solicitor for the 2009-10 school year, as per the terms of the engagement letter as follows: There will be no retainer. Brian F. Boland, Socrates J. Georgeadis and other shareholders of the firm will be billed at a rate of \$145 per hour. Associates will be billed at \$110 per hour and paralegals at \$90 per hour. These hourly rates are effective as of July 1, 2009, and will continue in effect through June 30, 2010.

XX. Discuss Myers and Bell Insurance Agency, Inc.

Background information: Myers and Bell Insurance Agency became our exclusive Broker of Record in March of 2009 for all policies that were written through PSBA Insurance Trust. We would like to continue that relationship for the 2009-10 school year as we will be utilizing PSBA Insurance Trust for Property and Casualty, School Leaders Legal Liability, Automobile, Umbrella and Worker's Compensation coverages. Myers and Bell was established in 1980 as an independent insurance agency in Ephrata, PA, which serves over 5,000 clients for their business and personal needs.

XXI. Discuss School District Depositories for 2009-10:

Fulton Bank	Sovereign Bank
National Penn Bank	Wachovia Bank
PA School District Liquid Asset Fund	

XXII. Roof project update.

XXIII. WREC Update.

PUBLIC COMMENT ON AGENDA ITEMS

NEXT FINANCE/FACILITIES COMMITTEE MEETING DATE: AUGUST 10, 2009